



Agenda Item No:4

Minutes of the Avonmouth and Kingsweston
Neighbourhood Partnership
Tuesday 30th June 2015 at 7.00pm

Venue: St Edyth's Church Hall, Avonleaze Sea Mills

Councillors present:

Councillors Wayne Harvey and Matt Melias (Avonmouth Ward)
Councillors Tim Leaman and Jason Budd (Kingsweston Ward)

Resident members

(representing Lawrence Weston, Sea Mills, Shirehampton and Avonmouth)

Mark Pepper, David Thomas, Val Jenkins, Ann Hawker, Andy Hollick

Officers:

Keith Houghton (NP Co-ordinator)
Patricia Jones (Democratic Services Officer)

Other attendees:

John Muse, Roger Sabido, Keith Dubber, Dorothy Rideout,
David Redgewell, Tim Wallis, Ian Beckey, Ella Davies, Ben Park, Don Alexander.

1. Welcome and introductions

Introductions were made.

2. Apologies for absence

Apologies were received from Fortune Scott, Timothy Scott, John Bees, Val Pospischil, Gil Osman, Renee Slater, Julie Boston, Tina Biggs and Mark Runacres.

3. Election of Neighbourhood Partnership Chair and Neighbourhood Committee Chair

For clarity, the different roles undertaken by the Neighbourhood Partnership (NP) Chair and Neighbourhood Committee (NC) Chair were explained.

It was noted that only one nomination for NP Chair had been received. On being put to the vote, Renee Slater was elected NP Chair.

Agreement had been reached prior to the meeting that the Councillor members would rotate the NC Chair.

Agreed:-

- (1) That Renee Slater be elected Chair of the Neighbourhood Partnership for the 2015/16 Municipal Year.**
- (2) That the Councillor Members rotate the Neighbourhood Committee Chair for the 2015/16 Municipal Year.**
- (3) That Councillor Melias Chair the meeting in the absence of the NP Chair.**

4. Minutes of the meeting held on 11th March 2015

Agreed - that the Minutes of the meeting held on 11th March 2015 be confirmed as a correct record and signed by the Chair

Matters Arising

The NP Co-ordinator provided an update on the actions emerging from the last meeting set out at page 18 of the papers.

It was noted that all actions had been completed with the exception of the query relating to the devolved transport budget and the NP's preference to retain control of the footways budget. To date, it had not proved possible to elicit a response.

Roger Sabido made the point that the application relating to Stradling Road open space on Page 11 was not specifically for play equipment, as stated, but for drawing up a plan for long-term improvement for the space, engaging local residents in planning.

The NP noted the successful bid by Avonmouth to the First Steps Fund detailed at 7.3 of the Action sheet. As a result, a community plan was now in development for Avonmouth Village.

5. Declarations of Interest

Councillor Budd stated that he had previously worked for the Bristol Natural History Consortium Network.

6. Public Forum

David Redgewell summarised his statement which was circulated in advance of the meeting.

Attention was drawn to the proposed demolition of the historic station building on the Down platform at Avonmouth station. DR emphasised that Avonmouth would take on a more significant role as a passenger hub with the reopening of the Henbury loop and recommended a partnership solution to retaining it by accessing available funding from the Railway Heritage Trust and other sources.

The NP was urged to lend support to the concerted efforts to restore the station.

Agreed:-

- (1) A letter supporting the retention and restoration of the station building at Avonmoth to be sent to George Ferguson and Sir Peter Hendy, Chairman of Network Rail.**

- (2) **The NP's support for the Henbury Loop to be reaffirmed to both the Mayor and Henbury and Southmead NP.**
- (3) **A representative of Network Rail to be invited to attend the next Avonmouth Forum.**

7. Neighbourhood Partnership Co-ordinator AGM Report

The NP Co-ordinator introduced the report and provided the following summary:-

- The NP was invited to note the Devolved Neighbourhood Budgets and the list of powers that required formal committee decisions by the NC (Councillors). Specific reference was made to Appendix 1 to the report setting out expenditure from last year, including Wellbeing grants.

The NP noted that expenditure relating to Footway Maintenance and Local Traffic Schemes had not been provided by the Highways Team. This was considered to be unacceptable with potential to delay NP business and place the NP in a situation of having to make up the shortfall in the event of an overspend.

It was agreed that **an appropriate letter would be sent to the Strategic Director of Neighbourhoods and copied to the Mayor.**

- Membership – work to produce a defined list of membership would continue in the coming months. This would focus on governance issues and identifying any gaps.

The resignation of David Trivitts was noted. **A letter thanking him for his services would be sent on behalf of the NP.**

8. Avonmouth & Kingsweston NP Business Activities Report

The NP Co-ordinator introduced the report with specific reference to the following:-

- Following the recent NP Review and related event in February, all work around the Neighbourhood Plan would be broken down into:-

- a Business Activities Report detailing spending decisions; and
 - an Update Report on the plan setting out the work going forward to guide the use of partnership resources over the next three years.
- Wellbeing Fund – it was reported that the conditions attached to the funding award of £1,500 to LW Baptist Church Café had been satisfied and the funding had been released. The current Wellbeing Fund balance of £17,220 was noted.

Wellbeing Applications

Full copies of the applications were made available at the meeting.

The NC was invited to:-

1. Approve spending of £5,342 in accordance with the following recommendations agreed at the grant assessment meeting on the 9th June 2015:-

Organisation	Amount Requested/Project	Recommended Award
Avonmouth CC	£936 - Community Information Points	£936
Avonmouth New Age Kurling	£756 - Play equipment/ramp for the disabled	£756
Rock Community Centre	£350 – New Age Kurling equipment	£350
Oasis Community Hub	£1,200 - Holiday activities at Oasis Brightstowe	£1,200
Kings Weston Action group	£1,500 - Bin for litter campaign	£1,500
Bristol NW Foodbank	£550 - Equipment to deliver “eat well, spend less” course	£550
		Total: £5,342

2. To set up a separate Wellbeing Assessment Panel to consider the increasing number of applications, to meet the week before the

standard NP pre-meeting and to adjust the application deadlines accordingly and as follows:-

Applications Deadline	Assessment dates	NP Pre-Meetings
Monday 17 th August 2015	Tuesday 25th August 2015	Tuesday 1st September 2015
Monday 2nd November 2015	Tuesday 10th November 2015	Monday 16th November 2015
Monday 15th February 2016	Tuesday 23rd February 2016	Tuesday 1st March 2016

*Dates in bold indicate an amended or a new date

Agreed - a separate Wellbeing Assessment Panel to be established (to meet the week before the standard NP pre-meeting) and the application deadlines adjusted as set out above.

The NC also noted the reasons for the deferral of 3 applications to the next round, set out at page 32 of the papers.

Agreed - NP Co-ordinator agreed to provide Roger Sabido with a copy of the criteria for funding.

Following discussion and on being put to the vote (unanimous unless otherwise indicated), the Neighbourhood Committee:-

RESOLVED :-

- (1) That the current Wellbeing Fund balance of £17,220 be noted.

- (2) Application from Avonmouth Community Centre approved in the amount of £936.00.
- (3) Application from Avonmouth New Age Kurling approved in the amount of £756.00.
- (4) Application from Rock Community Centre LTD approved in the amount of £350.00.
- (5) Application from Oasis Community Hub approved in the amount of £1,250.00.
- (6) Application from Kings Weston Action Group approved in the amount of £1500.00 subject to conditions *(3 councillors voting in favour and Councillor Budd abstaining due to a conflict of interest)*
- (7) Application from Bristol NW Foodbank approved in the amount of £550.00.

Section 106 and CIL Decisions: Parks and Open Spaces

Reference was made to a meeting held on 4th June to review the Parks/Open Spaces Priorities Plan. The NC was invited to approve 2 recommendations emerging from this meeting, set out in detail at pages 34 and 35 of the papers.

Following discussion and on being put to the vote (unanimous unless otherwise indicated), the Neighbourhood Committee:-

RESOLVED :-

- (1) That the Section 106 funding of £10,224.77 arising from Old Barrow Hill be used to fund the following:-

- Installation of picnic benches on Shirehampton picnic area in

response to petition presented at 11th March NP meeting.

- installation of mini-goalposts at Lamplighters playing fields
- installation of 'rustic' benches along the river at Nibley. Road Open Space 4. install additional bench at Avonmouth Park.

- (2) To approve the use of a CIL contribution of £2,550 arising from 1 to 2 Gloucester Road, Avonmouth to fund replacement play equipment at Richmond Terrace play area (to be added to £5,000 in funding available from the Port).

On a general point, it was agreed that the NP would find it useful to know the criteria for allocating Section 106 funding and CIL contributions.

Clean and Green/Environment Budget

The NC was invited to approve 2 projects from the available funding of £2,800 as set at page 36 of the report (Avonmouth £650, Shirehampton £750, LW £650, Sea Mills £750)

Following discussion and on being put to the vote (unanimous unless otherwise indicated), the Neighbourhood Committee:-

RESOLVED :-

- (1) That £263.41 be allocated to Avonmouth CE Primary School for gardening club equipment.
- (2) That £129.76 be allocated to Sea Mills Primary School for gardening club equipment.

Section 106 and CIL balances

The Neighbourhood Co-ordinator drew attention to the current schedule of Section 106 and CIL contributions held as at 30th April 2015 and set out in detail at pages 38-41.

Additional available funding – Narrow Estate Road Budget

The NP noted that funding previously allocated to some NPs from a Highways narrow estates fund budget had accumulated and was now being distributed to all NPs. The funding available to the Avonmouth and Kingsweston NP was £10,484. This money was not ringfenced and could be used as a stand-alone unrestricted budget or to support larger projects.

Agreed – that a decision be taken at a later date as the plan developed.

9. Neighbourhood Plan

The NP Co-ordinator recapped on the 11th March meeting when a decision had been taken to support the priorities outlined and to review the plan at the next meeting. It was noted that an amended version of the plan was now brought to the NP for endorsement. The NP was also invited to comment on the draft publicity leaflet setting out the main priorities which the NP would work to deliver over the next three years.

In the subsequent debate, reference was made the following:-

- *Leaflet* – meeting agreed that phone and postal address should be included in the leaflet text, not just e-mail.
- The leaflet should be made available in libraries, community buildings, cafes, health centres, churches etc.
- The NP noted that the leaflet was relevant for the next 9 months and there would be an opportunity to review in Spring 2016.
- Keith Dubber was invited to discuss suggestions for tree planting with the NP Co-ordinator outside of the meeting. The NP coordinator would ensure that the matter was raised at the next Sea Mills Forum.
- A link to the website/plan would be put on the leaflet.
- It was emphasised that the images on the leaflet were for illustration purposes only and the NP was invited to select preferred images from a

range made available at the meeting. Mark Pepper agreed to provide an appropriate image for Lawrence Weston.

Agreed – that the revised Neighbourhood Plan be endorsed and adopted by the NP, with the preferred images chosen at the meeting

10. Neighbourhood Partnership Plan Update Report

The NP Co-ordinator introduced the update report and drew attention to the recommendations set out at page 71.

Communication Plan, Governance and Equalities work

It was agreed that this would be developed between July and October 2015.

The NP noted possible work areas emerging from the recent equalities training attached as Appendix 1 to the report. The hope was to appoint Equalities Champions and make people aware of the issues affecting distinct groups. There was general agreement that training was needed to agree a methodology and assess the impacts on different groups. A date to progress discussion would be fixed and notified to the NP.

Councillor Budd and Val Thomas expressed an interest in becoming Equalities Champions and Ann Hawker indicated that she would still like to undertake training.

Library Service

Attention was drawn to the update at page 73. It was noted that the Mayor had met with members of the community at Sea Mills Library on 25th June 2015 as part of his tour.

Families, Younger and Older People

The NP Co-ordinator drew attention to the proposals to introduce the Young People's Wellbeing Fund via Juicy Blitz a LW based charity and to engage young people in relevant aspects of the NP work. A representative

of the NP was invited to take the lead on this area of work and meet with Juicy Blitz to take this work forward Efforts would also be made to promote the work with a wider audience of young people.

Cllrs Jason Budd & Matt Melias volunteered

Develop a 'litter/dog mess reduction campaign' with the local residents and agencies and track impact and what works

The recommendation to include litter, dog mess & fly-tipping as a priority in the Wellbeing Fund was agreed. **KH to amend Wellbeing Priorities**

Review Parks/Open Spaces Priorities

A Parks/Environment Sub-Group would be set up to explore the potential for developing the NP priorities through the £1 million Port Fund.

Air Quality Monitoring

It was reported that the next public meeting would take place in Avonmouth at 7pm on 9th July 2015 (venue to be confirmed).

Monitor nuisance, dust, noise and smell impacts

The NP Coordinator reported that the best way of improving behaviour in the Port and improve relations with the community was not through legal remedies but community liaison. It was agreed that the NP Co-ordinator should continue to work with Avonmouth residents around their concerns.

Provide opportunities for residents to influence service improvements on public transport

It was confirmed that First Bus had been invited to the relevant Neighbourhood Forums to influence and link into the BCC service review. Feedback on the concerns of residents would be brought to the next round Forum meetings.

Housing Planning and Major Projects

It was noted that plans for an Avonmouth Planning Group would be replicated in Sea Mills. The point was made that Sea Mills was

predominantly a planned estate which could be easily blighted with the wrong sort of development. The NP Coordinator advised that the next Sea Mills Forum would hear from residents involved in other planning groups.

There was general agreement that this work needed to be resident led and carefully planned.

Boundary Review

A brief discussion followed regarding the implications of the Local Boundary Commission which had now published its final recommendations. These would be implemented in time for all-out elections in 2016.

Dorothy Rideout (resident) stated she was gravely concerned about the proposal to divide the Sea Mills community by locating part of it within a new Lawrence Weston ward and part within Stoke Bishop ward. She felt that the area had been planned and built as a whole garden suburb and questioned the rationale for splitting it. She added that residents could be required to seek representation/advice on some issues affecting the whole of Sea Mills from councillors in both wards with opposing political views.

It was anticipated that the implications of the changes would be considered by Full Council later in the year.

Identify potential sources of funding to support aspirations which cannot be funded by available NP funds Parks/Opens spaces

The NP agreed to support the proposal to work with Richmond Terrace and Avonmouth School develop a bid to Entrust Fund to replace aging play equipment.

14. Any Other Business

Bristol 2000 Community Arts Project

The winning proposal was an exhibition of 4 wicker giants which would be displayed at the Goram Fair.

Sea Mills Station and Portway Footpath

It was reported that the in-bound pathway at the station and the Portway Footpath steps were blocked by vegetation. Both needed to be severely trimmed back.

15. Date of next meeting

Monday 21st September at 7pm St Bede's School, Long Cross, Lawrence Weston.

(The meeting finished at 9.05pm)

Chair